

21.1 General Discussion

The Project Prospectus is the description of the proposed improvement which serves as the support document for Federal Highway Administration (FHWA) authorization of federal funds. The project prospectus may serve as the design report for those projects that are categorically excluded. The prospectus also provides a schedule which tells state and FHWA programmers when the local agency anticipates obligating federal funds.

The Project Prospectus is one of the main items contained in the project application package discussed in this chapter. Other items in this package include the Local Agency Agreement (see Chapter 22) and the items of supporting data listed in the Project Application Checklist (Appendix 21.41).

21.2 Procedure for Submitting the Planning/TDM Application Package

Planning and transportation demand management (TDM) projects funded with STP and CM/AQ funds will be administered by Highways and Local Programs. These projects will require the Planning/TDM Prospectus.

An original Local Agency Agreement signed by the approving authority must be submitted by the local agency to the Regional Highways and Local Programs Engineer. This agreement form will be retained by WSDOT. It is the responsibility of the local agency to submit an additional agreement form or a copy if they need an executed agreement for their files.

Olympia Service Center Highways and Local Programs will request funding from FHWA/FTA. After FHWA/FTA authorizes and signs the PR1, Olympia Service Center Highways and Local Programs will set up the work order and notify the agency to proceed.

21.3 Procedure for Compiling the Project Application Package

Local agencies must submit the following to the Regional Highways and Local Programs Engineer:

- Prospectus Submittal Checklist.
- Original and one copy of the completed Project Prospectus.
- Original and one copy of the Local Agency Agreement signed by the approving authority (Chapter 22).
- Supporting data listed in the Project Application Checklist (Appendix 21.41).
- Original and one copy of the Environmental Classification Summary Form (Chapter 24).

A given project may not require all of the items in the checklist; however, the local agency must include all items that are relevant. Identify those items included with an "x" in the right column of the checklist. Many of the items listed in the checklist take place during the course of project development and are not complete at the time the prospectus is submitted. An agency may note such items on the checklist and submit them when they are completed. The latest point at which each item may be submitted is noted in Appendix 21.42 describing the item in detail.

Incomplete, incorrect, or missing items will delay project authorization.

The first item in the project application package is the checklist.

The next item is the three-page Federal Aid Project Prospectus itself, which must be filled out with the current project information. Page 1 of the Federal Aid Project Prospectus is used for the FHWA federal aid programming purposes. Pages 2 and 3 of the Federal Aid Project Prospectus give the state and FHWA additional information about the proposed project, such as design and accident data, and identify other government agencies that will be involved during project development. Appendix 21.43 contains instructions for completing the prospectus. Agency codes and numbers are provided in Appendixes 21.44 through 21.46.

21.4 Appendixes

- [21.41 Prospectus Submittal Checklist](#)
- [21.42 Instructions for Project Application Transmittal Items](#)
- [21.43 Instructions for Completing Project Prospectus](#)
- [21.44 List of County Code Numbers and WSDOT Region Numbers](#)
- [21.45 List of City Code Numbers](#)
- [21.46 List of Urban Area Numbers](#)
- [21.47 Local Agency Federal Aid Project Prospectus](#)

Forms

[Federal Aid Planning/TDM Project Prospectus](#)

Local Agency: _____ Project Identification: _____

Use this sheet as a cover sheet to the project prospectus package. Place an "X" in the right column to denote items included. If not applicable, state N/A. Include in the cover letter a comment explaining the action taken on each item as appropriate. Note later with an "L" if the information will be supplied at a future date.

Application:

- | | |
|---|-------|
| 1. Project Prospectus (Chapter 21.1) | _____ |
| 2. Vicinity Map | _____ |
| 3. Typical Roadway Section | _____ |
| 4. Typical Bridge Section | _____ |
| 5. Local Agency Agreement (Chapter 22) | _____ |
| 6. TIP/STIP Inclusion (MPO/County/Agency, selected/limited to \$) | _____ |

Supporting Data:

- | | |
|---|-------|
| 7. Safety Checklist — A Supplement to the Project Prospectus for 2-R and 3-R Projects (Appendix 41.71) | _____ |
| 8. Photos: (Railroad Crossing, ER event sites, as required) | _____ |
| 9. Deviation Request and Deviation Analysis Form to Justify Request (reference Appendix 41.72) | _____ |
| 10. Environmental Considerations (Chapter 24) | _____ |
| a. Class II Categorical Excluded (CE) — Environmental Classification Summary (ECS) | _____ |
| b. Class III Environmental Assessment (EA) | _____ |
| c. Class I Environmental Impact Statement (EIS) | _____ |
| d. SEPA Checklist | _____ |
| e. NEPA/SEPA/Section 404 Interagency Working Agreement | _____ |
| f. Evolutionarily Significant Unit (ESU) Determination of Effect Concurrence | _____ |
| 11. Hearing Notices (Chapter 43) | _____ |
| a. Transcript of Hearing | _____ |
| 12. Location and Design Approval (Chapter 43) | _____ |
| 13. Right-of-Way Requirements (Chapter 25) | _____ |
| a. Relocation Plan | _____ |
| b. Right-of-Way Plans | _____ |
| c. Right-of-Way Project Funding Estimate or True Cost Estimate | _____ |
| d. Request Right-of-Way Fund Authorization | _____ |
| 14. Right-of-Way Certification (Chapter 25) | _____ |
| 15. Agreements/Easements with Railroads, Utilities, and Other Agencies (Chapter 32) | _____ |
| 16. FAA Notification (FAA Form 7460-1) (Chapter 24) | _____ |
| 17. Tied Bids (Chapter 44) | _____ |

Remarks:

Instructions for Project Application Transmittal Items

Appendix 21.42

The application package shall include:

1. **Project Prospectus** (Attach completed prospectus submittal checklist)
To be included with original submittal and whenever there is a change in the scope of work or termini. For planning and TDM projects, use the Planning/TDM Prospectus.
2. **Vicinity Map**
A vicinity map of the project with the termini clearly marked must be submitted with the Project Prospectus. The map should be 8.5 inches (212.5 mm) by 11 inches (275 mm), and of a scale such that a reviewer can identify the project area in the field. Show the agency name, project title, project termini, north arrow, map scale, and nearest city or distance to the nearest city/town, or major road intersection.
3. **Typical Roadway Section**
Attach a sketch of the proposed roadway section showing all data pertaining to the section, including side slopes and limits of right-of-way. Also indicate stationing and note any variations of the section throughout the stationing. If the design does not conform to the design standards (see Section 41.6), a request for deviation from these standards with complete justification is required.
4. **Typical Bridge Section (If Necessary)**
Attach a sketch of the proposed bridge section showing all dimensions and type of construction and SWIBS #.

On bridge projects where approaches are to be included in the contract, include roadway section and length of the approaches. In cases where the structure consists of a main span and approach spans, the length of the approach spans should be indicated, if known.
5. **Local Agency Agreement**
This agreement is necessary on all projects involving federal funds and/or when state forces will be involved in the processing of projects. It must be submitted with the Project Prospectus. See Chapter 22 for instructions on completing the agreement.
6. **Deviation Request**
See [Appendix 41.72](#).
7. **Hearing Notices**
Chapters 24 and 43 outlines procedures for public hearings.
8. **Location and Design Approval**
For most projects, the Project Prospectus along with the data satisfying items 1 to 14 of this transmittal pavement design criteria and geometric design will be considered sufficient for the location and design report. For complicated projects requiring a more detailed location and design report, refer to Chapter 43.
9. **Right-of-Way Requirements**
 - a. No right-of-way required. Mark appropriate box on prospectus. This serves as the agency's right-of-way certification. (This replaces the no right-of-way certification.)
 - b. Right-of-way required. Mark appropriate box on prospectus and refer to Chapter 25 for further instructions.
10. **Right-of-Way Certification**
Required on all projects where right-of-way was acquired. Refer to Chapter 25 for further explanation.
11. **Agreements/Easements With Railroads**
Refer to Chapter 32 for instructions.
12. **FAA Notification**
Check with the nearest FAA office if the project is within 2 miles (3.2 km) of an airport, if significant.

13. Tied Bids

If the project has tied bids (see Chapter 44), indicate the approval date. If the project is tied to another federally funded project, include the federal aid project number of the project, along with other information outlined in Section 44.

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Appendix 21.43

Instructions for Completing Project Prospectus

Ensure that reproductions are readable.

Federal Aid Project Number

Code the PREFIX and ROUTE number as outlined below:
(Do not fill in () to be used by WSDOT)

Prefix Code	Description
STPUL	STP Urban Funds, population greater than 200,000 (Seattle/Everett, Spokane, Clark County)
STPUS	STP Urban Funds, population 5,000 to 200,000
STPR	STP Rural Funds, population less than 5,000
STPE	Enhancement Program (Section 12.32C)
STPF	Flex Program
CM	Congestion Mitigation/Air Quality Program Nonattainment Areas, population greater than 200,000
STPX	Safety program, elimination of rail-highway hazards on federal aid system
STPXP	Safety program, installation of rail-highway protective devices
STPH	Safety program, hazard elimination program
BRS	Bridge replacement project on rural system, financed with Bridge Replacement Funds
BHS	Bridge rehabilitation project on rural system, financed with Bridge Replacement Funds
BRM	Bridge replacement project on urban system financed with Bridge Replacement Funds
BHM	Bridge rehabilitation project on urban system financed with Bridge Replacement Funds
BROS	Bridge replacement project not on the federal aid system but financed with Bridge Replacement Funds
BHOS	Bridge rehabilitation project not on the federal aid system but financed with Bridge Replacement Funds
ER	Project financed with Emergency Relief Funds

Route Code Federal Aid Project Route Number

Description	Single Route	Multiple Routes
Seattle, Everett Metropolitan Area	4-digit federal route number	Number is 9999
STPUS/STPUL	4-digit federal route number	Number is 99 followed by county number
STPR	4-digit federal route number	Number is Z9 followed by county number
STPH	4-digit federal route number	Number is 000S
STPE	If statewide selection: 1. For federally functionally classified work, 4-digit federal route number nearest or parallel to 2. Use off-system rules If not statewide selection: Number is EN followed by funding year (i.e., EN94)	Same as single routes Same as single routes
STPF	WSDOT to assign	WSDOT to assign
STPX/STPXP On-System Urban	4-digit federal route number	N/A
STPX/STPXP On-System Rural	4-digit federal route number	N/A
STPX/STPXP Off-System Urban	Number is city number	N/A
STPX/STPXP Off-System Rural	Number is 70 followed by county number	N/A
ER	Feds to assign	Feds to assign
BRS/BHS	4-digit federal route number	Number is Z9 followed by county number
BRM/BHM	4-digit federal route number	Number is 99 followed by county number
BROS/BHOS	Use off-system rules	Same as single routes
Off-System County	Number is 20 followed by county number	Same as single routes
Off-System City	Number is city number	Same as single routes

Date	Form is filled out.																		
Local Agency Project Number	Limited to eight (8) alpha/numeric characters that your agency identifies.																		
Federal Employer Tax ID Number	Required. Indicate the agency's tax identification number.																		
Agency	Required. This is your agency's name.																		
Federal Program Title	Enter the program number or title from the following list: 20.205 Highway Planning and Construction 20.209 Public Land Highways Most local agency projects are 20.205.																		
Project Title	Write the project's title, as shown in TIP/STIP.																		
Project Termini	Indicate the beginning and ending limits of the section to be improved. For railway/highway grade crossing projects, show the name of the railroad involved. For intersection projects write the name of the crossroad.																		
From: To:	Indicate MP to MP or KP to KP.																		
Length of Project	Project's length in miles or kilometers.																		
Award Type	Mark the appropriate type.																		
Federal Agency	Indicate where the federal funds are coming from FHWA, etc.																		
City Number	For a city project, write the city number from Appendix 21.45.																		
County Number	Write your county number from Appendix 21.44.																		
County Name	Write the county the project is in.																		
WSDOT Region	Locate your WSDOT region number from Appendix 21.44 or 21.45.																		
Congressional District	Indicate the number of the congressional district or districts in which this project is located.																		
Legislative District	Indicate legislative district(s).																		
Urban Area Number	For projects inside urban areas, locate the appropriate urban area number from Appendix 21.46.																		
TMA/MPO/RTPO	For projects inside urban areas (population greater than 50,000), give the code which represents the MPO for your area. <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left;"><u>Code</u></th><th style="text-align: left;"><u>MPO</u></th></tr> </thead> <tbody> <tr> <td>BFCG</td><td>Benton-Franklin Council of Governments</td></tr> <tr> <td>RTC</td><td>Regional Transportation Council</td></tr> <tr> <td>PSRC</td><td>Puget Sound Regional Council</td></tr> <tr> <td>SRTC</td><td>Spokane Regional Transportation Council</td></tr> <tr> <td>YVCOG</td><td>Yakima Valley Conference of Governments</td></tr> <tr> <td>TRPC</td><td>Thurston Regional Planning Council</td></tr> <tr> <td>WCCOG</td><td>Whatcom County Council of Governments</td></tr> <tr> <td>CWCOG</td><td>Cowlitz-Wahkiakum Council of Governments</td></tr> </tbody> </table>	<u>Code</u>	<u>MPO</u>	BFCG	Benton-Franklin Council of Governments	RTC	Regional Transportation Council	PSRC	Puget Sound Regional Council	SRTC	Spokane Regional Transportation Council	YVCOG	Yakima Valley Conference of Governments	TRPC	Thurston Regional Planning Council	WCCOG	Whatcom County Council of Governments	CWCOG	Cowlitz-Wahkiakum Council of Governments
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CWCOG	Cowlitz-Wahkiakum Council of Governments																		
Total Estimated Cost	Required for each phase of the project; estimate to the nearest hundred dollars.																		
Local Agency Funding	Required for each phase of the project; estimate to the nearest hundred dollars.																		
Federal Funds	Required for each phase of the project; estimate to the nearest hundred dollars.																		
Phase Start Date	Enter the month and year which expenditure for the phase will begin.																		

Description of Existing Facility

In one or two paragraphs, give a detailed description of the existing facility including but not limited to: (1) type, pavement, lane and shoulder width, horizontal and vertical alignment; and (2) condition of existing surfacing and roadway within project limits, and on adjacent sections at each end of the project. Note any substandard existing alignment and grade or other project deficiencies.

Description of Proposed Work

Check whether the project is new construction, 3-R or 2-R as described in Chapter 42. Explain the nature of the improvement proposed such as widening of existing roadway for additional lanes or left-turn channelization; or to provide signalization to an intersection. Give the purpose of the improvement, such as upgrade facility to current standards, or to remedy a hazardous situation, or reduce congestion. Indicate the major work involved, such as grading, surfacing, bridge construction, drainage, etc. Give a contact person for the project in case there are questions.

Design Approval

On all federal aid transportation projects, agencies should place location and design report in the project file before requesting approval to acquire right-of-way or the preparation of the PS&E.

A project design cannot be approved before the environmental considerations have been approved by FHWA.

In most cases, the Project Prospectus serves as the location and design report.

A CA agency Professional Engineer with the appropriate approval authority signs and dates the form, indicating design approval.

A Non-CA agency will send the form to their respective Region Local Programs Engineer for design approval.

When there is a subsequent change to the project design, an amended location-design approval is required.

Geometric Design Data

Refer to design report data and/or Chapter 42.

Accidents

Enter the required accident information in the appropriate blanks according to the following definitions.

There are three categories of accidents differentiated by increasing degrees of severity — property damage, injury, and fatal. An accident, irrespective of the number of vehicles involved or the number of persons killed or injured, is entered as one accident and defined as follows:

- a. Property Damage Accident: If there is damage to one or more vehicles or property, with no injuries and no fatalities, this equals one property damage accident.
- b. Injury Accident: If one or more persons are injured, regardless of property damage, this equals one injury accident.
- c. Fatal Accident: If one or more persons are killed regardless of property damage, this equals one fatal accident.

Examples:

1. Vehicle leaves roadway and hits utility pole, but driver is not hurt.

Category: Property Damage Acc.

2. Vehicle slows on roadway, is hit from behind and pushed into vehicle ahead. Two persons are injured.

Category: Injury Accident (two persons injured)

3. Two vehicles collide at intersection and involve two other vehicles. Two people are killed, three occupants are injured, and one pedestrian is injured.

Category: Fatal Accident (two fatalities, four injuries)

If the above examples were all of the accidents for a location during a year, the total annual accident experience would indicate:

1	Property damage
1	Injury accident
1	Fatal accident
3	Accidents total
6	Persons injured
2	Persons killed

All accident, injury, and fatality information must be derived from official records.

Performance of Work

PE: Indicate who will be performing the work and the percentage of the work they will do.

CN: Indicate if work is to be done by contract and/or local forces and the percentage to be done by each.

Environmental Classification

Mark the appropriate NEPA class of the project as defined in Chapter 24.2.

Class I, if the nature of the proposed improvement is likely to have a significant impact on the environment and an "Environmental Impact Statement" (EIS) is required. Check the box pertaining to the NEPA/SEPA/Section 404 Interagency Agreement if the project requires an individual permit from the U.S. Corps of Engineers.*

Class II, if the project is not expected to have a significant impact on the environment and a "Categorical Exclusion" (CE) is determined. Completion of the Environmental Classification Summary (ESC) is required.*

Class III, when the significance of the impact on the environment is not clearly established and an "Environmental Assessment" (EA) will be required. Check the box pertaining to the NEPA/SEPA/Section 404 Interagency Agreement if the project requires an individual permit from the U.S. Corps of Engineers.*

***This includes a biological assessment effect determination for each project.**

Environmental Considerations

If the box for either a Class I or Class III category action is checked under the Environmental Classification section, make reference to the enclosed Environmental Classification Summary Form marked preliminary. If the project is a Class II "Projects That Require Documentation and FHWA Approval," make reference to the enclosed Environmental Classification Summary Form, if available at this time, or in a brief narrative, describe the environmental impact of the proposed project.

Right-of-Way Requirements

- a. No right-of-way required. Projects need only check no right-of-way.
- b. Right-of-way required. A Right-of-Way Project Funding Estimate or True Cost Estimate, a Right-of-Way Plan, and a Relocation Plan (if required).

If right-of-way acquisition becomes necessary on a job previously submitted as having no right-of-way, a Project Funding Estimate or True Cost Estimate would need to be submitted to the Regional Highways and Local Programs Engineer.

**Description of Utility Relocation or
Adjustments and Existing Major
Structures Involved**

Indicate the agency responsible for any relocation and/or adjustments.

- a. Existing utilities-type of utility, publicly or privately owned, and other pertinent information.
- b. Existing major structures — number, year built, overall length and conditions, roadway width, estimated or posted capacity, and proposed treatment of any substandard structures to remain in place.

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Appendix 21.44

List of County Code Numbers and WSDOT Region Numbers

<u>County Name</u>	<u>WSDOT Region</u>	<u>County Code Number</u>
*Adams	EAST	01
Asotin	SC	02
Benton	SC	03
Chelan	NC	04
Clallam	OLY	05
Clark	SW	06
*Columbia	SC	07
Cowlitz	SW	08
Douglas	NC	09
*Ferry	EAST	10
Franklin	SC	11
*Garfield	SC	12
Grant	NC	13
Grays Harbor	OLY	14
Island	NW	15
Jefferson	OLY	16
King	NW	17
Kitsap	OLY	18
Kittitas	SC	19
*Klickitat	SW	20
Lewis	SW	21
*Lincoln	EAST	22
Mason	OLY	23
*Okanogan	NC	24
*Pacific	SW	25
*Pend Oreille	EAST	26
Pierce	OLY	27
*San Juan	NW	28
Skagit	NW	29
*Skamania	SW	30
Snohomish	NW	31
Spokane	EAST	32
*Stevens	EAST	33
Thurston	OLY	34
*Wahkiakum	SW	35
Walla Walla	SC	36
Whatcom	NW	37
Whitman	EAST	38
Yakima	SC	39

*Counties without urban areas since 1980.

Appendix 21.45

List of City Code Numbers

<u>Place Name</u>	<u>County Code Number</u>	<u>WSDOT Region</u>	<u>City Code Number</u>	<u>Place Name</u>	<u>County Code Number</u>	<u>WSDOT Region</u>	<u>City Code Number</u>
Aberdeen	14	OLY	0005	Connell	11	SC	0265
Airway Heights	32	EAST	0010	Cosmopolis	14	OLY	0270
Albion	38	EAST	0015	Coulee City	13	NC	0275
Algona	17	NW	0020	Coulee Dam	24	NC	0280
Almira	22	EAST	0025	Coupeville	15	NW	0290
Anacortes	29	NW	0030	Covington	17	NW	0293
Arlington	31	NW	0045	Creston	22	EAST	0295
Asotin	02	SC	0050	Cusick	26	EAST	0300
Auburn	17	NW	0055				
Bainbridge Island	18	OLY	0058	Darrington	31	NW	0305
Battleground	06	SW	0060	Davenport	22	EAST	0310
Beaux Arts	17	NW	0070	Dayton	07	SC	0315
Bellevue	17	NW	0075	Deer Park	32	EAST	0320
Bellingham	37	NW	0080	Des Moines	17	NW	0325
Benton City	03	SC	0085	Dupont	27	OLY	0330
Bingen	20	SW	0090	Duvall	17	NW	0335
Black Diamond	17	NW	0095	East Wenatchee	09	NC	0350
Blaine	37	NW	0100	Eatonville	27	OLY	0360
Bonney Lake	27	OLY	0105	Edgewood	27	OLY	0362
Bothell	17, 31	NW	0110	Edmonds	31	NW	0365
Bremerton	18	OLY	0115	Electric City	13	NC	0375
Brewster	24	NC	0120	Ellensburg	19	SC	0380
Bridgeport	09	NC	0125	Elma	14	OLY	0385
Brier	31	NW	0127	Elmer City	24	NC	0390
Buckley	27	OLY	0130	Endicott	38	EAST	0395
Bucoda	34	OLY	0135	Entiat	04	NC	0405
Burien	17	NW	0138	Enumclaw	17	NW	0410
Burlington	29	NW	0140	Ephrata	13	NC	0415
				Everett	31	NW	0420
Camas	06	SW	0145	Everson	37	NW	0425
Carbonado	27	OLY	0150				
Carnation	17	NW	0155	Fairfield	32	EAST	0430
Cashmere	04	NC	0165	Farmington	38	EAST	0440
Castle Rock	08	SW	0170	Federal Way	17	NW	0443
Cathlamet	35	SW	0175	Ferndale	37	NW	0445
Centralia	21	SW	0180	Fife	27	OLY	0450
Chehalis	21	SW	0190	Fircrest	27	OLY	0455
Chelan	04	NC	0195	Forks	05	OLY	0465
Cheney	32	EAST	0200	Friday Harbor	28	NW	0470
Chewelah	33	EAST	0205				
Clarkston	02	SC	0215	Garfield	38	EAST	0480
Cle Elum	19	SC	0220	George	13	NC	0488
Clyde Hill	17	NW	0225	Gig Harbor	27	OLY	0490
Colfax	38	EAST	0230	Gold Bar	31	NW	0495
College Place	36	SC	0235	Goldendale	20	SW	0500
Colton	38	EAST	0240	Grand Coulee	13	NC	0510
Colville	33	EAST	0250	Grandview	39	SC	0515
Conconully	24	NC	0255	Granger	39	SC	0520
Concrete	29	NW	0260	Granite Falls	31	NW	0525

<u>Place Name</u>	<u>County Code Number</u>	<u>WSDOT Region</u>	<u>City Code Number</u>	<u>Place Name</u>	<u>County Code Number</u>	<u>WSDOT Region</u>	<u>City Code Number</u>
Hamilton	29	NW	0535	Metaline	26	EAST	0770
Harrah	39	SC	0540	Metaline Falls	26	EAST	0775
Harrington	22	EAST	0545	Mill Creek	31	NW	0778
Hartline	13	NC	0550	Millwood	32	EAST	0780
Hatton	01	EAST	0555	Milton	17,27	OLY	0785
Hoquiam	14	OLY	0560	Monroe	31	NW	0790
Hunts Point	17	NW	0570	Montesano	14	OLY	0795
				Morton	21	SW	0800
Ilwaco	25	SW	0575	Moses Lake	13	NC	0805
Index	31	NW	0580	Mossyrock	21	SW	0810
Ione	26	EAST	0585	Mount Vernon	29	NW	0820
Issaquah	17	NW	0590	Mountlake Terrace	31	NW	0815
				Moxee City	39	SC	0825
Kahlotus	11	SC	0595	Mukilteo	31	NW	0830
Kalama	08	SW	0600				
Kelso	08	SW	0605	Naches	39	SC	0835
Kenmore	17	NW	0609	Napavine	21	SW	0840
Kennewick	03	SC	0610	Nespelem	24	NC	0855
Kent	17	NW	0615	New Castle	17	NW	0858
Kettle Falls	33	EAST	0620	Newport	26	EAST	0860
Kirkland	17	NW	0625	Newport Hills	17	NW	0863
Kittitas	19	SC	0630	Nooksack	37	NW	0865
Krupp	13	NC	0635	Normandy Park	17	NW	0870
				North Bend	17	NW	0875
La Center	06	SW	0640	North Bonneville	30	SW	0880
La Conner	29	NW	0650	Northport	33	EAST	0885
La Crosse	38	EAST	0655				
Lacey	34	OLY	0643	Oak Harbor	15	NW	0895
Lake Forest Park	17	NW	0658	Oakesdale	38	EAST	0890
Lake Stevens	31	NW	0660	Oakville	14	OLY	0900
Lakewood	27	OLY	0665	Ocean Shores	14	OLY	0907
Lamont	38	EAST	0668	Odessa	22	EAST	0910
Langley	15	NW	0670	Okanogan	24	NC	0915
Latah	32	EAST	0675	Olympia	34	OLY	0920
Leavenworth	04	NC	0680	Omak	24	NC	0925
Lind	01	EAST	0685	Oroville	24	NC	0935
Long Beach	25	SW	0690	Orting	27	OLY	0940
Longview	08	SW	0695	Othello	01	NC	0945
Lyman	29	NW	0705				
Lynden	37	NW	0710	Pacific	17	NW	0950
Lynnwood	31	NW	0715	Palouse	38	EAST	0955
				Pasco	11	SC	0960
Mabton	39	SC	0725	Pateros	24	NC	0970
Malden	38	EAST	0730	PeEll	21	SW	0975
Mansfield	09	NC	0735	Pomeroy	12	SC	0985
Maple Valley	17	NW	0739	Port Angeles	05	OLY	0990
Marcus	33	EAST	0740	Port Orchard	18	OLY	1000
Marysville	31	NW	0745	Port Townsend	16	OLY	1005
Mattawa	13	NC	0750	Poulsbo	18	OLY	1010
McCleary	34	OLY	0720	Prescott	36	SC	1015
Medical Lake	32	EAST	0755	Prosser	03	SC	1020
Medina	17	NW	0760	Pullman	38	EAST	1025
Mercer Island	17	NW	0757	Puyallup	27	OLY	1030
Mesa	11	SC	0765				

General Project Development
Appendix 21.45 List of City Code Numbers

<u>Place Name</u>	<u>County Code Number</u>	<u>WSDOT Region</u>	<u>City Code Number</u>	<u>Place Name</u>	<u>County Code Number</u>	<u>WSDOT Region</u>	<u>City Code Number</u>
Quincy	13	NC	1040	Tacoma	27	OLY	1280
				Tekoa	38	EAST	1285
Rainier	34	OLY	1050	Tenino	34	OLY	1290
Raymond	25	SW	1055	Tieton	39	SC	1295
Reardan	22	EAST	1060	Toledo	21	SW	1300
Redmond	17	NW	1065	Tonasket	24	NC	1305
Renton	17	NW	1070	Toppenish	39	SC	1310
Republic	10	EAST	1075	Tukwila	17	NW	1320
Richland	03	SC	1080	Tumwater	34	OLY	1325
Ridgefield	06	SW	1085	Twisp	24	NC	1330
Ritzville	01	EAST	1090				
Riverside	24	NC	1095	Union Gap	39	SC	1335
Rock Island	09	NC	1105	Uniontown	38	EAST	1340
Rockford	32	EAST	1100	University Place	27	OLY	1343
Rosalia	38	EAST	1115				
Roslyn	19	SC	1120	Vader	21	SW	1345
Roy	27	OLY	1125	Vancouver	06	SW	1350
Royal City	13	NC	1127				
Ruston	27	OLY	1130	Waitsburg	36	SC	1360
				Walla Walla	36	SC	1365
St. John	38	EAST	1135	Wapato	39	SC	1375
Sammammish	17	NW	1136	Warden	13	NC	1380
SeaTac	17	NW	1139	Washougal	06	SW	1385
Seattle	17	NW	1140	Washtucna	01	EAST	1390
Sedro Woolley	29	NW	1150	Waterville	09	NC	1395
Selah	39	SC	1155	Waverly	32	EAST	1400
Sequim	05	OLY	1160	Wenatchee	04	NC	1405
Shelton	23	OLY	1165	West Richland	03	SC	1425
Shoreline	17	NW	1169	Westport	14	OLY	1420
Skykomish	17	NW	1175	White Salmon	20	SW	1435
Snohomish	31	NW	1180	Wilbur	22	EAST	1440
Snoqualmie	17	NW	1185	Wilkeson	27	OLY	1445
Soap Lake	13	NC	1190	Wilson Creek	13	NC	1450
South Bend	25	SW	1195	Winlock	21	SW	1455
South Cle Elum	19	SC	1205	Winslow	18	OLY	1460
South Prairie	27	OLY	1210	Winthrop	24	NC	1465
Spangle	32	EAST	1215	Woodinville	17	NW	1468
Spokane	32	EAST	1220	Woodland	08	SW	1470
Sprague	22	EAST	1225	Woodway	31	NW	1475
Springdale	33	EAST	1230				
Stanwood	31	NW	1235	Yacolt	06	SW	1480
Starbuck	07	SC	1240	Yakima	39	SC	1485
Steilacoom	27	OLY	1245	Yarrow Point	17	NW	1490
Stevenson	30	SW	1250	Yelm	34	OLY	1495
Sultan	31	NW	1255				
Sumas	37	NW	1265	Zillah	39	SC	1500
Sumner	27	OLY	1270				
Sunnyside	39	SC	1275				

- | | |
|-----------------------------------|------------------------------|
| 1. Seattle and Everett | 19. Oak Harbor |
| 2. Spokane | 20. Shelton |
| 3. Vancouver | 21. Anacortes |
| 4. Pasco, Kennewick, Richland | 22. Mount Vernon, Burlington |
| 5. Yakima, Union Gap, Selah | 23. Cheney |
| 6. Olympia, Lacey, Tumwater | 24. Sunnyside |
| 7. Bremerton, Port Orchard | 25. Ephrata |
| 8. Bellingham | 26. Clarkston |
| 9. Kelso, Longview | 27. Toppenish |
| 10. Aberdeen, Cosmopolis, Hoquiam | 28. Port Townsend |
| 11. Walla Walla, College Place | 29. Tacoma |
| 12. Pullman | 30. Sedro Woolley |
| 13. Wenatchee, East Wenatchee | 31. Grandview |
| 14. Port Angeles | 32. Enumclaw |
| 15. Centralia, Chehalis | 33. Ferndale |
| 16. Camas, Washougal | 34. Lynden |
| 17. Ellensburg | 35. Otis Orchards |
| 18. Moses Lake, Grant County | |

Local Agency Federal Aid Project Prospectus



**Washington State
Department of Transportation**

Local Agency Federal Aid Project Prospectus

Prefix		Route ()		Date	
Federal Aid Project Number					
Local Agency Project Number		(WSDOT Use Only)		Federal Employer Tax ID Number	
Agency				Federal Program Title <input type="checkbox"/> 20.205 <input type="checkbox"/> 20.209 <input type="checkbox"/> Other	
Project Title					
Project Termini From				To	
From:	To:	Length of Project		Award Type <input type="checkbox"/> Local <input type="checkbox"/> Local Forces <input type="checkbox"/> State <input type="checkbox"/> Railroad	
Federal Agency <input type="checkbox"/> FHWA <input type="checkbox"/> Others		City Number	County Number	County Name	WSDOT Region
Congressional District		Legislative Districts		Urban Area Number	TMA / MPO / RTPO
Phase	Total Estimated Cost (Nearest Hundred Dollar)	Local Agency Funding (Nearest Hundred Dollar)	Federal Funds (Nearest Hundred Dollar)	Phase Start Date Month Year	
P.E.					
R/W					
Const.					
Total					
Description of Existing Facility (Existing Design and Present Condition)					
Roadway Width			Number of Lanes		
Description of Proposed Work					
<input type="checkbox"/> New Construction <input type="checkbox"/> 3-R <input type="checkbox"/> 2-R		Roadway Width		Number of Lanes	
Local Agency Contact Person		Title		Phone	
Mailing Address		City	State	Zip Code	
Design Approval		By _____ Approving Professional Engineer			
		Title _____		Date _____	

Agency	Project Title	Date
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Geometric Design Data

Description	Through Route	Crossroad
Federal Functional Classification	<input type="checkbox"/> Urban <div style="margin-left: 20px;"> <input type="checkbox"/> Principal Arterial <input type="checkbox"/> Minor Arterial <input type="checkbox"/> Collector </div>	<input type="checkbox"/> Urban <div style="margin-left: 20px;"> <input type="checkbox"/> Principal Arterial <input type="checkbox"/> Minor Arterial <input type="checkbox"/> Collector </div>
	<input type="checkbox"/> Rural <div style="margin-left: 20px;"> <input type="checkbox"/> Major Collector <input type="checkbox"/> Minor Collector <input type="checkbox"/> Access Street/Road </div>	<input type="checkbox"/> Rural <div style="margin-left: 20px;"> <input type="checkbox"/> Major Collector <input type="checkbox"/> Minor Collector <input type="checkbox"/> Access Street/Road </div>
Terrain	<input type="checkbox"/> Flat <input type="checkbox"/> Roll <input type="checkbox"/> Mountain	<input type="checkbox"/> Flat <input type="checkbox"/> Roll <input type="checkbox"/> Mountain
Posted Speed		
Design Speed		
Existing ADT		
Design Year ADT		
Design Year		
Design Hourly Volume (DHV)		

Accident - 3 Year Experience

Year	Property Damage Accidents	Injury Accidents		Fatal Accidents		Total Number of Accidents
		Number of Accidents	Number of Injuries	Number of Accidents	Number of Fatalities	

Performance of Work

Preliminary Engineering Will Be Performed By	Others	%	Agency	%
Construction Will Be Performed By	Contract	%	Agency	%

Environmental Classification

☐ Final ☐ Preliminary

☐ Class I - Environmental Impact Statement (EIS)

☐ Project Involves NEPA/SEPA Section 404 Interagency Agreement

☐ Class II - Categorically Excluded (CE)

☐ Projects Requiring Documentation (Documented CE)

☐ Class III - Environmental Assessment (EA)

☐ Project Involves NEPA/SEPA Section 404 Interagency Agreement

Environmental Considerations

Agency	Project Title	Date
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Right of Way

<input type="checkbox"/> No Right of Way Required * All construction required by the contract can be accomplished within the existing right of way.	<div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Right of Way Required <input type="checkbox"/> No Relocation </div> <div> <input type="checkbox"/> Relocation Required </div> </div>
--	---

Description of Utility Relocation or Adjustments and Existing Major Structures Involved in the Project

FAA Involvement
 Is any airport located within 3.2 kilometers (2 miles) of the proposed project?
 ☐ Yes
 ☐ No

Remarks

This project has been reviewed by the legislative body of the administration agency or agencies, or it's designee, and is not inconsistent with the agency's comprehensive plan for community development.

Agency _____

 Date _____

By _____
Mayor/Chairperson

**FEDERAL-AID PROJECT PROSPECTUS
PLANNING SCOPE OF WORK**

Agency _____ Federal Aid Project Number _____

Project Title _____

Federal Funding Program _____ Amount _____

Matching Funds _____ Total Amount _____

Project Area

Background

Type of Study (check all that apply)

Region _____ Area _____ Corridor _____ Intersection _____

Design _____ Feasibility _____ Modeling _____

Other _____

Scope of Work

Public Involvement Plan

Environmental Considerations

TDM/TSM and Transit alternatives to be considered

Land Use Implications

Project schedule

Cost Breakdown by Task

Deliverable Final Products